

LANDSCAPING INCENTIVE PROCESS

#	ITEM	WHO	TIMING / DESCRIPTION
1	Complete the online Landscaping Incentive Application Form via link for QR code below. https://www.ngdd.com.au/machform/view.php?id=24819 	Lot Owner	Once you are ready to apply for the incentive (after your landscape works are completed and within <u>120 days of the date that the Occupancy Permit</u> was issued for your home).
2	Application is assessed.	NGDDesign	Within <u>10 working days</u> of submission.
3	Landscape is physically inspected and audited.	NGDDesign	During assessment of your application.
4	Decision or approval notification is sent to Lot Owner.	NGDDesign	Once application is reviewed, audited & finalised.
5	Brown Property Group is notified of application outcome.	NGDDesign	Once a month; at the end of the month.
6	Landscaping Incentive is paid to Lot Owner.	Brown Property Group	Landscaping incentives are paid by the Developer on the <u>22nd of each month</u>, or the next business day. <u>Applications approved during any given month will be included in the payment cycle for the following month.</u> For example, if your application is approved in April, payment will be made on the 22nd of May. EFT payments may take up to 3 business days to appear in your account, depending on your bank's processing times.